

THE WALDORF SCHOOL OF MENDOCINO COUNTY
POSITION DESCRIPTION 2021-22

Title: Specialty Class Teacher: Spanish

Hours/Schedule: Part-time
Hours as agreed upon in the Employment Contract

Classification: Non-Exempt

Reports to: Faculty & Administrator

Purpose: To continually work toward a deepening understanding of the developing child, particularly out of the spiritual insight of Anthroposophy.

To recognize students as developing spiritual beings, each with individual destinies and unlimited potential, and to educate them with active interest, joy and enthusiasm.

To teach subjects artistically and imaginatively based on the threefold nature of the child, and in support of their physical and spiritual forces.

To strive to enrich the feeling quality of the children's inner lives and to connect their will forces with their awakening thinking capacities.

To work on inner development and strive to improve one's talents and capacities.

To relate in a healthy, life supporting, and responsible manner with the school community (parents, students, colleagues, and alumni), by working together out of one's higher self.

Responsibilities:

- Prepare and submit a syllabus for the school year to the Faculty Liaison by August 16
- Prepare & present a maximum of four of well-planned special subject lessons each week that meet the school's curriculum guidelines
- Maintain written records of student's attendance & progress, and of parent conferences
- Prepare & submit to main lesson teachers a checklist summary of performance for each student, at least one-week in advance of fall and spring parent/teacher conferences
- Prepare & submit at end of year to main lesson teachers the following items:
 1. A summary description of the school year for each class, listing topics covered during the year, and
 2. A report of performance for each student (format provided)
- Meet with Main Lesson teachers as necessary to ensure student progress
- Ensure classrooms are neat and orderly at close of each lesson
- Maintain professional conduct and appearance
- Work with the Faculty Liaison or assigned mentor as needed for guidance.
- Maintain healthy relationship with students, parents and colleagues.

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- Help to ensure the health and welfare of each child. Report accidents, injuries, illness or behavioral difficulties observed in class to the teacher. Ensure all school policies, guidelines & rules are followed while caring for students.
- Strive for a thorough understanding of child development as indicated by Rudolf Steiner. Attend mentoring session once per week.
- Fulfill any other requirements as agreed upon and outlined in the Employment Contract Addendum.

Preferred Qualifications:

- Waldorf teacher training
- Prior teaching experience
- Native Spanish speaker
- Bachelor's Degree or equivalent
- Demonstrated proficiency in subject area to be taught
- A commitment to Anthroposophy, Waldorf pedagogy and the social ideals that live behind the Waldorf education movement
- Strong communications skills that can be effective in working with students & adults
- Flexibility, sense of humor, warmth of soul & spirit
- Physical & emotional stamina