



WILDCAT CANYON COMMUNITY SCHOOL

blossoming from East Bay Waldorf School

Preschool Teacher Assistant Job Description

Seeking a loving, imaginative and enthusiastic Preschool Assistant Teacher to support our Early Childhood Programs. The Assistant Teacher works closely with the Lead Teacher to create and implement a warm and enriching class environment. Our ideal candidate has familiarity with and interest in Waldorf education, excellent communication skills, equanimity to work well with young children, and a strong personal commitment to an anti-racist path to education and school culture.

Regular school year hours are M-F from 7:45am-1:30pm with occasional participation in festivals, in-services, and meetings (details TBD). This is a non-exempt, hourly position.

Requirements

The Wildcat Canyon Community School's Early Childhood program includes a state licensed preschool. The teachers must ensure their program is in compliance with state regulations at all times.

- 12 semester units of course work in early childhood education or child development, including in the following core areas – Child Growth and Development, Family/Community, and Programs/Curriculum
- If only 6 credits have been accomplished, a detailed plan to meet the CCL requirements within the first year is acceptable (transcripts required)
- Current CPR/First Aid certifications
- Completion of mandated child reporter training
- Current tuberculosis clearance
- Criminal Record Background Clearance with no exemptions
- Meet all state vaccinations and health requirements
- Abide by all state licensing requirements

Physical Requirements

- Willingness to follow and uphold the minimum health and safety guidelines established by the school regarding COVID-19 precautions for students, parents, faculty and staff
- Ability to lift 50 pounds, get up and off the ground repeatedly during each day, carry a loaded backpack for up to two hours at a time
- Ability to hike up to 2-3 miles, in uneven terrain, in all weather conditions

Tasks

- Support the lead teacher in implementing the daily rhythm
- Facilitate healthy play dynamics and implement appropriate classroom management techniques
- Engage with domestic activities joyously, including preparing snacks, cleaning, and laundry



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- Care for the physical and emotional well-being of the children and their families
- Guide children in developing self-help skills
- Work with individual children needing guidance and small groups independently
- Provide proper supervision
- Maintain safe and clean environment, teaching and modeling good hygiene skills
- Maintain needed paperwork, including daily sign-up sheets
- Maintain a professional relationship with parents and observe confidentiality regarding school, child, and family matters

About our School

Wildcat Canyon Community Waldorf School is an independent, coeducational, non-sectarian Pre-K-Grade 5 day school located in the township of El Sobrante, California, minutes from Berkeley, Oakland and San Francisco. We have recently set the groundbreaking for a new school after 40 respected and hard working years as the East Bay Waldorf School. Many school community members have remained committed through this transition and are looking forward to building a strong, Waldorf school program that meets the needs of our current time. In this time of renewal, we are striving to build a community that reflects all voices and backgrounds. We are working diligently and are committed to supporting such a diverse student body and their families as well.

We have been given the opportunity to be stewards to a remarkable 11-acre hillside campus and an additional 80-acres which can provide endless opportunities for building community partnerships and developing programs. The desire to work with local community members and native indigenous groups live within the school community. The campus and its adjacent wildlands function as an extension of the school's classrooms, providing hands-on, immersive opportunities for students to spend time learning and playing in nature. Included within the campus lies a biodynamic garden and orchard where the children learn to cultivate fruits, vegetables, and other plants. Spacious grassy fields and hiking paths adorn the campus, providing space for the children to enjoy a variety of outdoor, physical activities. We feel honored to cultivate a school resonant with the impulses of Waldorf education: a development of the "head, heart, and hands" in children, which offers them health-giving, living education in service of realizing and making their own unique contributions to the future.

How to Apply

Please send your resume, along with a letter of interest, highlighting your teaching experience, life experience, education, qualifications, and strengths. In addition, please include three references that we may contact.

Please submit all the above documentation to jobs@wildcatcanyon.org

Wildcat Canyon Community Waldorf School is an Equal Opportunity Employer and welcomes applicants of any color, race, gender, sexual orientation, and all ethnic, national, cultural, social and religious backgrounds.