

Position Title: Director of Education & Lead Teacher

Reports to & receives supervision from: Board of Directors

Works in collaboration with: Program Administrator

Hours: Full-Time, 40 hours/week

Pay & Benefits: \$45,000, 3 weeks PTO, meals provided while working at the school

About the Position

Mountain Bluebells Preschool and Nursery Center is seeking a full-time Director of Education & Lead Teacher to guide a mixed-age group of children (3 months to 6 years) in a nature-rich, Waldorf and LifeWays inspired environment. This leadership role combines hands-on teaching with curriculum planning, staff mentorship, and family engagement. The ideal candidate has experience with early childhood education, a commitment to outdoor, play-based learning, and possesses strong collaborative skills. Responsibilities include daily caregiving, leading seasonal activities, and participating in school events. Mountain Bluebells actively supports ongoing professional development and encourages creative expression in teaching and caregiving.

About our School

Mountain Bluebells is a licensed, nonprofit, LifeWays Representative childcare center. Inspired by Waldorf and Forest School philosophies, we provide holistic, relationship-based care for children ages 3 months to 6 years in a nature-rich, mixed-age setting. We value rhythm, simplicity, play, and deep connection—with each other and the natural world.

Our school is open Monday through Friday from 8:30am-5pm. Our School Year program runs from late August/early September to late May. The Summer Care program runs from early June to mid-August. The school observes breaks for Thanksgiving, Christmas/New Year's, and the 4th of July. As well as week-long breaks for spring break and between the school year and summer programs. Our facility can care for up to 15 children at a time, and our child to adult ratio never exceeds 6:1.

Qualifications

Minimum Requirements:

- Bachelor's degree in Early Childhood Education or a related field
- Minimum of 5 years of experience working with children ages 0 to 7
- Proven experience designing and implementing early childhood curriculum and programs
- A combination of experience and education may be considered

Preferred:

- Waldorf EC Teacher Training certificate or currently enrolled; OR
- LifeWays North America Early Childhood Certificate Program or currently enrolled

Other Desired Qualities:

- Familiarity with LifeWays, Waldorf, or Forest School pedagogies
- Commitment to ongoing study and professional development
- Strong communication and collaboration skills
- Enthusiasm for working outdoors year-round in all weather
- Musical, artistic, gardening, or handwork talents are a bonus

Key Responsibilities

- Plan and deliver seasonal curriculum and activities
- Lead daily circle time with stories, songs, movement, and connection
- Guide and supervise a mixed-age group of up to 15 children
- Plan, facilitate, and participate in staff meetings
- Mentor and collaborate with classroom aides and other staff
- Communicate consistently with parents through meetings, emails, conferences, and newsletters
- Create a nurturing, respectful, and developmentally appropriate classroom environment
- Model warmth, positivity, and professional integrity in all interactions
- Maintain a rhythm of practical work and joyful caregiving (diapering, feeding, dressing, etc.)
- Engage in regular school and community events including festivals, parent nights, and fundraisers
- Perform daily household tasks that may include cooking, cleaning, and organizing the classroom

Weekly Hours Breakdown (Full-Time, 40 Hours)

- Classroom Teaching & Childcare: 25–30 hours/week
- Planning, Communication & Administration: 10–15 hours/week

Annual Training & Professional Development

- 16+ hours of training annually (per licensing)
- Completion of other trainings that may be required by licensing or other programs
- Ongoing study of LifeWays and Waldorf methodologies
- CPR & First Aid certification (renewed every two years)
- Registered and active MTECP profile