

KiddoOne

Lead Teacher Job Description

Job Duties

CLASS TEACHING

- Instructing students according to Waldorf pedagogy, nurturing each unique child with respect, and modeling healthy behavior
- Curriculum development and creation of the daily routine
- Purchase of supplies needed for class
- The teacher ensures the health and safety of students on site
- End of semester reports are made when applicable
- Training the assistant teacher and chaperone based on the school safety policy

MEETING AND TRAINING

- Attending faculty meetings once a week
- Participating in Child Development Study
- Attending faculty retreats
- Participating in Training and Peer Mentorship/Review

COMMUNICATION

- The teacher works collectively and responsibly with the school
- The teacher should check all school emails regularly and respond accordingly
- The teacher should keep open communication with parents in both verbal and written way
- The teacher sets dates for parent-teacher conferences
- The teacher provides new parent orientation following the Parent Handbook document

ENROLLMENT AND RECRUITMENT

- The teacher should participate in school's community engagement and events
- Hosting open houses

SITE MAINTENANCE

- The teacher is responsible for set up and clean up of the class space as well as coordinating efforts to restore impact to land monthly
- The teacher makes requests to the Site Working Group for infrastructure and repairs needed

Job Requirements

- 2-3 years of Waldorf Teaching experience highly preferred (may be actively enrolled in a training program in pursuit of certification)
- ECE units desirable

- Capable of managing a group of up to 12 children independently
- Capable of working with children needing individual attention as well as guide an entire group
- Willing to implement key education elements, including but not limited to: painting, drawing, craft/handwork, woodwork, cooking, gardening, singing, storytelling, puppetry, circle and movement work.
- Ability to facilitate healthy play dynamics
- Highly organized and self-starter
- Exceptional written and verbal communication skills
- Supervise assistants and facilitate their growth as teachers through modeling and mentoring
- Passion in parenting education and parent collaboration
- Experience and/or interest in co-operative education a plus
- Be able to drive throughout the Bay Area with valid driver license and operating car
- First Aid/CPR certification; Background check
- Knowledge and experience in Wilderness and Nature Science is preferred

Compensation

- Competitive pay rate
- Heavy discount for staff's kids tuition participating KiddoOne program
- Eligible for healthy care coverage and paid time off as full-time employees
- Professional development assistance
- Referral program
- Opportunity to grow with an organization consisted of education expert and community leader

Interested candidates should send resume and two references to the Hiring Committee at info@kiddoone.com