

Greenwood School in Mill Valley, CA offers an exciting position for an aspiring teacher or experienced child care worker. This position is a combination of preschool assistant in the early childhood program and elementary grades aftercare teacher.

Preschool Assistant hours are 1-3PM - Mon-Fri

Aftercare Teacher hours are 3:15 – 6PM - Mon-Fri

Preschool Assistant Candidates should demonstrate:

- Comfort and capability with children, ages 2.9 through 12 years
- Interest in and warmth for young children
- Creativity and self-direction
- Ability to establish and hold clear boundaries
- Possession of (or willingness to acquire) 12 units of early childhood credit
- Ability to collaborate with faculty and staff
- Waldorf early education experience a plus

Job Description:

Duties include preparing snack, monitoring and guiding children through the daily rhythm, tidying the classroom. The assistant supports the teachers to provide an exceptional nurturing environment for our youngest students. Patience and good communication skills are required qualities for the position.

Aftercare teacher candidates should demonstrate:

- Responsible, self-starter and quick learner
- Able to create and implement crafts, games and activities for a mixed aged group
- Excellent communication skills both verbal and written
- Excellent people skills
- Must have a reliable car
- Finger print clearance required before hire
- CPR certified (We offer onsite certification in August)

Job Description:

- Lead/supervise activities for 1st - 5th grade students
- Manage up to 12 students in a media free environment
- Prepare and serve snacks
- Supervise and help students with homework

Start Date: August 21, 2015 \$20-25/hour DOE

All potential employees must pass a background check, have a current health screening and TB test per childcare licensing requirements.

Please send resume with cover letter to resumes@greenwoodschool.org