

Dear Prospective Student,

Thank you for your interest in the Bay Area Center for Waldorf Teacher Training! Enclosed are your application materials:

1. **Application for Admission**
2. **Tuition Worksheet**
3. **Financial Aid Application (complete if you are requesting financial aid)**
4. **Payment authorization form**
5. Required Book List (for you to estimate the cost of books)
6. Auditing Policy
7. Directions to our weekend site

If you have any questions about our program or the process of completing the application packet please give us a call or send me an email. We are happy to answer your questions as they come up.

Should you require financial aid, you can complete the enclosed financial aid application, and then meet with our tuition assistance coordinator, or you can meet with him first. Often it is easier to complete the application after a meeting.

After you have completed the forms, please send the **boldfaced** items back to us in the enclosed envelope, along with your one-page biography. We don't have a set admissions deadline, but it helps us to receive your application early. To encourage early submissions, the non-refundable application fee is only \$50 if you submit your application before July 3, 2012. After August 1, it increases to \$125.

After receiving your application, you will be contacted to set up an interview with our Director.

If you would like to visit our classes, or if you have any questions, please don't hesitate to contact me at 415-250-3928 or megan@bacwtt.org

Sincerely,

A handwritten signature in black ink that reads "Megan Neale".

Megan Neale
Enrollment Coordinator
Bay Area Center for Waldorf Teacher Training
megan@bacwtt.org



**New Student Application for Admission
2012-2013**

Name _____
Last First Middle

Current Address _____
Street City State Zip

Permanent Address _____
Street City State Zip

Telephone _____ E-mail _____
Home Cell/Work (please circle)

Date/Place of birth ____ / ____ / ____ City _____ Country _____ Soc. Sec. # _____
Month Day Year

Citizenship US Other _____ Male Female
Specify Citizenship and Provide Visa/Green Card Number

Marital Status _____ Spouse's name _____

Children's Names/Dates of birth _____

Emergency contact: Name _____ Relationship to you _____

Telephone _____ Address _____
Home Cell/Work

Educational Background:

High School _____
Name City State/Country Graduation Date

List each college or university attended

Institution/City/State	Dates Attended	Major	Degree Completed/ Credits Earned

List most recent jobs including any teaching experience, if applicable

Employer Name	Position Held	Location	Dates Employed

Please provide the following information on ethnic background which we are required by federal regulations to ask for. This information will be used only for statistical purposes and is not considered for program admissions:

- African American Asian American Caucasian American Hispanic American Native American
- Non-Immigrant Citizen of another country Polynesian American Other Decline to state

Personal Interests/Skills/Hobbies:

List works of Rudolf Steiner you have read:

Are you a member of the Anthroposophical Society and if yes, since when?

How did you hear of the Bay Area Center for Waldorf Teacher Training?

APPLICATION PROCEDURE:

**The Bay Area Center for Waldorf Teacher Training
77 Mark Drive, Suite 18
San Rafael, CA 94903**

I. Mail the following directly to our office:

- Completed Application for Admission (by July 31 to qualify for the early application fee)
- Personal Biography: a brief one page biographical sketch of yourself, including any information you think may be useful to us in considering your application
- Completed Tuition Worksheet
- Payment Authorization form
- Non-refundable application fee (\$50 if submitted by July 31, \$125 after August 1,) by check payable to BACWTT, or by initialing in Section IV of the Electronic Payment Authorization Form.

II. Have the following sent to our office:

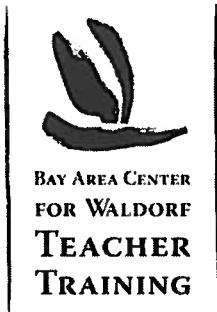
- Official transcripts from all colleges attended

I certify that all the information in this application is complete and accurate to the best of my knowledge. I understand that falsifying any part of this application may result in cancellation of admission.

Signature _____ Date _____

Admission is open to all adults. Students under 21 will generally not be admitted, but the program director may make exceptions in individual cases.

The Bay Area Center for Waldorf Teacher Training admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.



**Tuition Worksheet
2012-2013**

Please work through the following steps:

Our standard monthly tuition amount is \$695 per month (\$8340 annually), with no additional fees. If this amount is not affordable for you, carefully look over your finances and figure the maximum monthly payment that you are able to pay.

Please note that proposed monthly payments of less than \$695 are subject to approval by the financial aid committee after reviewing your application.

Step 1. Calculate your monthly tuition payment.

Enter your proposed amount here: \$ _____

- **If your amount is \$695.00 or more please complete Option 1, and complete the Payment Authorization form.**
- **If your amount is less than \$695.00 proceed with Option 2 on the back of this page.**

Option 1:

Step 2. Student Assistance Funds

As part of this worksheet, you have the opportunity to support several funds designed to help our students with a limited income. This support is voluntary and optional, and will be added to your monthly tuition payment if you choose to contribute. The various funds are as follows:

- | | |
|-------------------------|---|
| Scholarship fund | Helps increase the financial assistance available to your fellow students with limited resources. |
| Library fund | Used to buy books for the student library. The library is a great resource for those students who cannot afford to buy all the required books. |
| Housing fund | During our summer session, students who live far from our summer campus will need to find local accommodations. This fund will help those in need of housing assistance. |
| Childcare fund | During our summer session, some students will need their children taken care of while they are in class. This fund will help students with limited means pay for the childcare they need. |

If you would like to support one or more of our student assistance programs please indicate an amount in the spaces below: *(you can claim any amount over the \$695 standard tuition as a tax deduction. Thank you for your donation!)*

Scholarships: \$ _____ Library Fund: \$ _____ Housing Fund: \$ _____ Childcare Fund: \$ _____

Total contribution to Student Assistance Funds: \$ _____ (per month)

Step 3. Add the total of your contribution to the amount you proposed in Step 1 above.

Enter the resulting total here: \$ _____ (per month)

This is your proposed modified monthly payment amount. Please complete the enclosed Payment Authorization Form authorizing this amount. The process of finalizing financial aid awards can take up to 60 days. Please plan on paying the modified monthly payment that you have proposed until your final monthly payment is approved. **Your first monthly payment will be due on 9/1/12.**

Option 2:

The gap between your proposed monthly payment amount and our standard monthly tuition amount must be bridged with a combination of (1) tuition deferrals (where payment of tuition is postponed in part until after you leave the program) and (2) any scholarships, grants, stipends or work-study you may be awarded by our financial aid committee after review of your application.

In the past, we have been able to arrive at a combination of loans and grants sufficient to meet the needs of almost every student who applied for financial aid.

Step 2. Please complete the enclosed financial aid application and submit with your application.



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Financial Aid Application

If full tuition is to be paid do not submit this form.

Complete both sides of this form and return this form with your latest signed IRS-1040.

PERSONAL INFORMATION

Name (First Middle Last) _____ Previous/Maiden _____ Soc Sec # _____

Home address _____ City _____ State _____ Zip _____

Telephone _____ e-mail _____ Place of Birth _____ Birth Date _____

How long at current address _____ Rent Own

Previous address _____ City _____ State _____ Zip _____ How long there? _____

Drivers License # _____ State _____ U.S. Citizen? _____

Marital status _____ Spouse name _____ Spouse occupation _____

Dependents (names and ages) _____

Employer's name _____ Tel. _____

Employer's address _____ City _____ State _____ Zip _____

Job description _____ Net monthly salary _____

Previous employer _____ How Long _____ Tel. _____

Employer's address _____ City _____ State _____ Zip _____

Job description _____ Net Monthly salary _____

How do you plan to support yourself as a student? _____

Closest relative not living with you _____ Relationship to you _____ Tel. _____

Their address _____ City _____ State _____ Zip _____

Personal reference (non-relative) _____ Relationship to you _____ Tel. _____

Their address _____ City _____ State _____ Zip _____

Years known _____

FINANCIAL INFORMATION

Please attach an additional piece of paper if necessary

Bank Name _____

Bank address _____ City _____ State _____ Zip _____

Telephone _____ Checking account # _____ Savings # _____

Credit Cards: Visa Master Card American Express Discover Other _____

Do you have any other student loans? _____ Total monthly payments _____

Have you ever defaulted on a student loan? * _____ Have you ever declared bankruptcy? * _____

*If you answered yes to either of the last two questions please attach an explanation.

FINANCIAL SITUATION (*current market value)

Applicant Applicant and Spouse Applicant and _____

ASSETS	AMOUNT	LIABILITIES	AMOUNT
Cash, checking, savings	\$ _____	Mortgage (balance)	\$ _____
Stocks, bonds*	\$ _____	Auto Loans (balance)	\$ _____
CD'S	\$ _____	Other Loans payable	\$ _____
Vehicles/Boats*	\$ _____	Taxes owed	\$ _____
Real Estate*	\$ _____	Credit Card Balances	\$ _____
Other Assets	\$ _____	Outstanding bills	\$ _____
_____	\$ _____	Children's tuition owed	\$ _____
_____	\$ _____	Other liabilities	\$ _____
_____	\$ _____	_____	\$ _____
Total Assets:	\$ _____	Total Liabilities:	\$ _____

ANTICIPATED MONTHLY INCOME AND EXPENSES for the school year 2008-2009

Applicant Applicant and Spouse Applicant and _____

MONTHLY INCOME	AMOUNT	MONTHLY EXPENSE	AMOUNT
Net Salary or wages (applicant)	\$ _____	Estimated living expenses	\$ _____
Net Salary or wages (spouse)	\$ _____	Loan payments	\$ _____
Dividends and interest	\$ _____	Credit card payments	\$ _____
Other income	\$ _____	Children's / Spouse tuition	\$ _____
_____	\$ _____	Other Expenses	\$ _____
Total Monthly Income	\$ _____	Total Monthly Expenses	\$ _____

I certify that all information on this application is true, correct and complete. I understand that the Bay Area Center for Waldorf Teacher Training is relying on the information provided by me in evaluating this form. I authorize the Bay Area Center for Waldorf Teacher Training to verify any information on this form, to obtain information about me from credit reporting sources, and to report your credit experience with me to others as allowed by law

Signature _____ Date _____

The Bay Area Center for Waldorf Teacher Training admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.



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Electronic Payment Authorization Agreement

IMPORTANT: Please use this form and sign up for automatic recurring electronic payments, to avoid the \$10.00 processing fee for non-automatic monthly payment plans.

Section I:

Student Name: _____

Card or account holder's name as shown on card or account: _____

Billing or statement street address for the card or account: _____

City, state, zip: _____

Section II:

Payment by Credit Card

Circle the type of card: VISA MASTERCARD AMEX • Is this also a ATM/debit/bank card? YES / NO

Card number: _____ Exp. date: _____ CVC _____

Section III:

By signing below, I authorize BACWTT to charge \$ _____ to the above card or account on every 1st day of the month, beginning on September 1, 2012, until the student's tuition obligation is paid in full.

If the student still owes (i.e. has not yet paid) the required \$50 enrollment application fee, please initial here (account holder) _____ to also authorize BACWTT to charge the \$50 to my card or bank account today. If it is after July 31, 2012 I authorize BACWTT to charge the \$125.00 application fee to my card.

Account Holder Signature: _____ Date: _____



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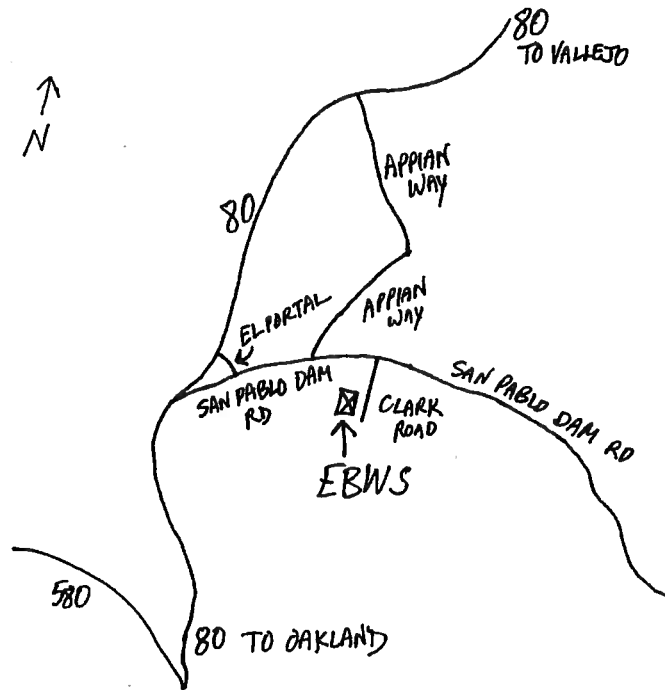
Directions to East Bay Waldorf School

3800 Clark Road, El Sobrante, CA 94803

From Marin, take the Richmond-San Rafael bridge 580 east. Exit at Bayview Ave. Turn left at stop, and go over the freeway. Turn right at Carlson Blvd, and proceed east. Go under the freeway overpass, and take the on ramp to 80 east immediately on the left. Follow 80 east to San Pablo Dam Road. Bear right, and follow San Pablo Dam Road east for two miles (approx) until you reach Clark. Turn right and follow Clark to the end of the road.

From the south, take 80 east to San Pablo Dam Road. Bear right, and follow San Pablo Dam Road east for two miles (approx) until you reach Clark. Turn right and follow Clark to the end of the road.

From the north, take 80 west to El Portal exit. Turn left under the freeway and follow El Portal until it ends at San Pablo Dam Road. Turn left on San Pablo Dam Road, and drive for two miles (approx) until you reach Clark. Turn right and follow Clark to the end of the road.





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Auditing Policy 2012-2013

Potential students may enroll as auditors for the weekends of September 7, 8 and 14, 15, 2012. There is an auditing fee of \$150. You may register to audit by returning this form with your check for \$150. It is also possible to register to audit on the first day of classes by arriving early and going to the registration table.

Auditors who intend to register in the Bay Area Center for Waldorf Teacher Training must do so by the weekend of September 21, 2012. Anyone who has not formally registered by September 21st will not be able to attend classes that weekend.

Auditing fees will be applied towards tuition.

Complete this form to Audit only

If your are applying for admission this form does not need to be completed

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____

Email _____